

بسم الله الرحمن الرحيم



جامعة الأحفاد للنساء

Ahfad University for Women

Application for Graduate Studies: Ph.D. Programmes

For the Academic Year 2016 /2017

- Filled applications forms are accepted throughout the year.
- The applicant should apply at least 2 months prior to the applying semester for processing purposes.
- Notification of application status is two weeks prior to the commence of the semester applying for.

All filled forms should be returned to the Admissions Office

Ahfad University for Women, Graduate Application

For office use only

Number: _____

SGS decision: Accepted Not accepted

Applicant passport
size photo

Supervisor Name: _____

Semester Applying for:

- First Semester (July –November) Second Semester (December – April)
 Full time Part - time Full time Part - time

1. Full Legal Name (attested Master Degree)

First Father Grandfather Great-Grandfather

Full Legal Name in Arabic

الاسم الرابع اسم الجد اسم الوالد الاسم الاول

2- Identity document (ID) Type _____ Number _____

3. Marital Status Single Married Divorced Widowed

4. Date of Birth _____ / _____ / _____
Day Month Year

5. Place of Birth _____
City State Country

6. Blood Group _____

7. Residence _____ State of Residence _____

Nationality _____

Telephone: _____
Home Mobile

E-mail Address _____

8. Emergency Address / Name _____

Telephone: _____
Home Mobile

E-mail Address _____

9. How do you expect to meet the cost of tuition and other expenses? Check all that apply.

- Parents Self other family members
 Other donors: Specify _____

Information about Sponsor:

Company/Organization Name: _____

Telephone: _____ Fax: _____

E-mail: _____

10. List all colleges / universities attended with the date of attendance:

College/University	Major of Study	Dates (from /to)	Degree Attained	Grade

11. List publications, conferences, workshops attended if any (attach page if necessary)

12. List the jobs you have held and indicate the name of the organization by chronological order from the most recent (include dates).

Employer	Job Title	Dates (from /to)	Duties Performed

13. Are you currently on job at Ahfad University for women?

Yes

No

If yes , what is your ID _____

*** Attach the approved postgraduate studies funding request.**

14. Do you have any physical disabilities? If yes, please describe. The information is needed to enable the University to better serve the students

Choice of Ph.D. Programme

This part of form should be completed by all applicants for admission. All Ph.D. programmes are by research.

No	School/ Institute/Unite/Centre	School Code	Programme	Programme Code
1	School of Health Sciences	HLS	Ph.D. in Nutrition	DNut
			Ph.D. in Public Health	DPH
2	School of Psychology and Pre-School Education	PSY	Ph.D. in Psychology	DPsy
3	School of Management Studies	MNGT	Ph.D. in Business Administration	DBA
			Ph.D. in Microfinance and Development	DMF
4	School of Rural Extension, Education and Development	REED	Ph.D. in Sustainable Rural Development	DSRD
5	School of Pharmacy	PHAR	Ph.D. in Pharmacy	DPharma
6	Regional Institute of Gender, Diversity, Peace and Rights	RIGDPR	Ph.D. in Gender and Development	DGAD
7	School of Languages	AIL	Ph.D. in English Language	DEL

Choices:

Code of Programme

Code of School

I certify that the information provided in the application is, to the best of knowledge, complete and accurate.

Date:

Signature:

Recommendation for Admission to Ph.D. Programme

To the applicant:

You are requested to submit two recommendations to support your application. In the space below fill the information about referees.

Names of two Referees and their contact information:

1. Name _____

Position and Rank _____

Name of Institution _____

Mailing Address _____

Telephone _____ **Email** _____

2. Name _____

Position and Rank _____

Name of Institution _____

Mailing Address _____

Telephone _____ **Email** _____

Checklist

Please make sure that all the following items are sent to the Office of Admissions along with your application. Your application will not be reviewed until all the items have been received. Two files should be submitted, an original and a copy of all documents.

- Graduate application form (1-6 pages)
- A photocopy of your identity document (same as mentioned in application)
- One recent passport-size colored photograph
- Original attested transcript/s of the academic record (certified by Ministry of Higher Education and Scientific Research if Transcripts from Institutes in Sudan, for foreign institutes it has to be attested by Ministry of Foreign Affairs)
- Letter of work experience
- Letter of commitment from the donor (if applicable)
- An approved postgraduate studies funding request (for AUW staff only)
- A concept paper on the research topic (see format on page 8 below)
- A non-refundable application fee of 200 SD or 25 USD

Please call, post, or email the Office of Admissions if you have any questions about the application procedures or the status of your application:

Office of Admissions
Ahfad University for Women
P.O. Box 167
Omdurman – Sudan
Email: aa.mhussein@ahfad.edu.sd
Fax: + 249 187 759111
Tel: + 249 187 579115
+ 249 187553363

CONCEPT PAPER FORMAT

- Title of the proposed research project
- Background include research studies that may be relevant to your research project
- Purpose of Study, research problem
- Justification of research problem (relevance, originality)
- Research Question (a primary question relevant to your title, plus sub questions if needed)
- Research objectives
- Proposed Research Method
- Anticipated outcomes
- Timelines

Note:

- Contact Information (Place your name and date in the header.
Include your contact information at the end of the concept paper)
- The paper should not exceed 500 words.